

AAT's Operating Procedures For Cargo Screened in RACSF

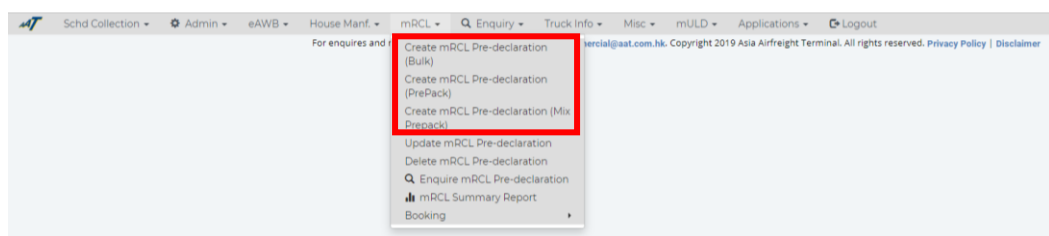
1. Introduction

To meet the new security requirements announced by the International Civil Aviation Organization (ICAO) regarding phase-out consignors not subject to approval by the Aviation Security Authority by 30th June 2021, the Hong Kong Government has developed a new scheme to enable and regulate cargo screening in off-airport locations. Under the scheme, interested industry operators such as freight forwarders and shared warehouse operators can conduct cargo screening operations in their premises through registering with Civil Aviation Department to become Regulated Air Cargo Screening Facilities (RACSF). After security screening, the Regulated Agent (RA)/RACSF shall be responsible for the secure transportation of the screened cargo to AAT.

This document serves to present the operating procedures at Asia Airfreight Terminal (AAT) with respect to the acceptance of export bulk and prepacked cargo that gone through security screening by RACSF.

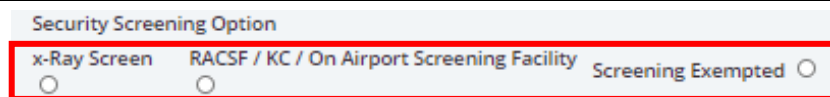
2. Operating Procedures

2.1 The cargo agent concerned should enter the export shipment details in advance electronically by using the “ mRCL Pre-declaration” function in AIMS via www.myaat.com before cargo are delivered to AAT;



2.2 “Security Screening Option” must be pre-declared for the export shipment as below illustrated.

Security Screening Option	Description
X-RAY Screen	Request cargo security screening at AAT
RACSF / KC / On Airport Screening Facility	Known Cargo tendered from RACSF/ CAD Validated KC / On Airport Screening Facility to AAT with Secure Transportation Means
Screening Exempted	CAD approved Screening Exempted special cargo



2.3 In mRCL Pre-Declaration, select “RACSF / KC / On Airport Screening Facility” for the Security Screening Option and fill in below information:

- i) Truck Plate Number
- ii) Trucker Name
- iii) Trucker HKID / Passport Number
- iv) “RACSF / KC / On Airport Screening Facility” Code
- v) Secured Transportation Method

Secured Transportation Method	Select Options in AIMS
Boxed trucks with numbered tamper-evident seals and locks	Boxed Truck
ULD container with sealed and locked metal door	ULD with Metal Door
Cathay Pacific (CX) Secure Net	Secure Net (CX)
Hong Kong Secure Transportation Systems Limited (HKSTS) Smartsec Net	Smartsec Net (HKSTS)
Gobo Trade Ltd. EasyPack Cargo Security System	EasyPack (Gobo)
Advance Gain International Trading Co. Ltd. Advance Pack Security System	Advance Pack (AP)
Impeccable Products & Services Ltd. Aero Net	Aero Net (AN)
Hong Kong Secure Transportation Systems Limited (HKSTS) Smartsec Net (LD3 Container)	HKSTS Smartsec Net (LD3 Container)

vi) Seal Number, Boxed Truck Seal Number (depends on item v);

2.4 Upon arrival, the truck delivering the cargo that gone through security screening by RACSF should enter the terminal by selecting “Export” → “Bulk” or “Prepacked” → “RACSF” → “Terminal 1” or “Terminal 2” in kiosk;

Please select incoming purpose	
Export	Import
Documentation	ULD Handling
FedEx	AAS
Tenant	Tenant Parking
TNT	中文

1st layer display

Please select Export Type	
Bulk	Prepacked
Courier	Valuable
Perishables	EHU
Previous page	

2nd layer display

Please select security screening option	
RACSF	Screening Exempted
AAT X-RAY Screening	
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3rd layer display

Export Prepacked	
Please select the Airline	
Terminal 1	Terminal 2
ET/OZ/RS/SQ/ TK/TR/UA/ 8V/AK/FD	Other Airlines
Previous page	

4th layer display

- 2.5 Park the truck at the allocated truck dock for cargo delivery;
- 2.6 Submit “Identity Declaration Form” (App 1), “Declaration of Export Consignment” (App 2A/B) and provide HKID / Passport, Driving License for identity verification;
- 2.7 AAT staff will verify below information against pre-declared information and perform applicable check on Secured Net / Seal or Seal / Lock.
 - i) Truck Plate Number
 - ii) Trucker Name
 - iii) Trucker HKID/ Passport Number
 - iv) Declared Secured Transportation Method
 - v) Seal Number, Boxed Truck Seal Number (depends on item v);
 - vi) Driving License
- 2.8 After the export cargo is physically checked and accepted, receive Reception Check List (RCL) from AAT staff;
- 2.9 Truckers shall clean up all used seals before leaving AAT. If any used seals are found within AAT, the trucks and truckers involved will be banned from entering AAT according to our company policy;
- 2.10 Only cargo agents following the Mobile Reception Check List (mRCL) function in AIMS may obtain the “Enquire mRCL Pre-declaration Report” from www.myaat.com.

3. Enquiry

For more details on “AAT Cargo Pre-declaration User Guide”, please visit https://www.aat.com.hk/sites/aircargo/files/page/field_attachment/mRCL_User_GuideEN.pdf

If any queries on acceptance of cargo, please contact our 24-hours Customer Services Hotline at (852) 3187 6288.

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